

OSSC CGL 2022-23
E-BOOK- PDF
7,000 MCQ
EXPLANATION
All Important Questions & Answers

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Topic Wise
OPSC, OSSC CGL, OSSSC, Police/Constable, B.ED, CHT, CT, OSSSC (RI, JC, LSI, OFDC, Group C)]

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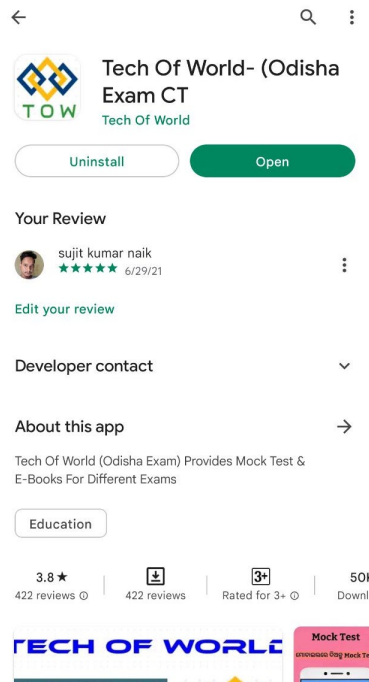
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COMPUTER - ଓଡ଼ିଶାର
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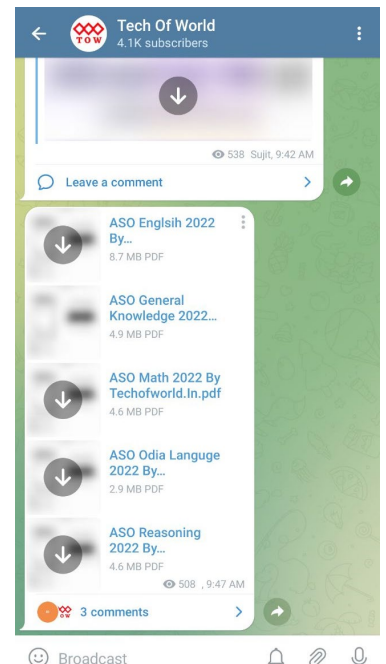
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Roll No: Tech Of World App

Registration No: Tech Of World App

Name: Tech Of World App

Date: 05-Nov-2022

Exam Time: 09:00-11:00

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Arithmetic - Arithmetic

Question No.1

Marks: 1.00

Bookmark

2 men and 3 boys can do a piece of work in 315 days while 3 men and 2 boys can do the same work in 252 days. In how many days can 5 men and 5 boys do the work?

- (A) 140 (Correct Answer) (Chosen option)
- (B) 110
- (C) 120
- (D) 130

Question No.2

Marks: 1.00

Bookmark

Suppose you randomly choose a number from 141 to 185, both inclusive. What is the probability that you chose a number which is a multiple of 3?

- (A) 1/4
- (B) 1/3 (Correct Answer) (Chosen option)
- (C) 1/6
- (D) 1/5

Question No.3

Marks: 1.00

Bookmark

In how many different ways can the letters of the word 'COUNSEL' be arranged in such a way that the vowels always come together?

- (A) 710
- (B) 740
- (C) 720 (Correct Answer) (Chosen option)
- (D) 730

Question No.4

Marks: 1.00

Bookmark

A monitor for personal computer is bought for Rs.16000 and sold at Rs.12800. Find its loss percentage.

- (A) 24
- (B) 26
- (C) 20 (Correct Answer) (Chosen option)
- (D) 22

Question No.5

Marks: 1.00

Bookmark

Baanvi travels at a speed of 117 kmph and she reaches the destination in 26 hours. Find the distance she covers. (In km)

- (A) 2942
-



- (B) 2842
(C) **3042 (Correct Answer)** (Chosen option)
(D) 3142

Question No.6

Marks: 1.00

Bookmark

What will come in place of question mark(?) in the following equation?
 $951.58 - 333.31 = 885.84 - ?$

- (A) 261.57
(B) **267.57 (Correct Answer)** (Chosen option)
(C) 265.57
(D) 263.57

Question No.7

Marks: 1.00

Bookmark

Find the sum invested at compound interest at 20% per annum which will amount to Rs.3600 in 2 years. (In Rs.)

- (A) **2500 (Correct Answer)** (Chosen option)
(B) 2400
(C) 2700
(D) 2600

Question No.8

Marks: 1.00

Bookmark

The total age of X and Y is 77 years more than the total age of Y and Z. Z is how many years younger than X?

- (A) 79
(B) 75
(C) **77 (Correct Answer)** (Chosen option)
(D) 73

Question No.9

Marks: 1.00

Bookmark

$37/8$ divided by 2 is:

- (A) 2.2125
(B) **2.3125 (Correct Answer)** (Chosen option)
(C) 2.4125
(D) 2.5125

Question No.10

Marks: 1.00

Bookmark

What value should come in the place of question mark (?) in the following question?
 $(2117+308-622+501) \div (72+22-49+19) = ?$

- (A) 32
(B) 30
(C) **36 (Correct Answer)** (Chosen option)
(D) 34

Question No.11

Marks: 1.00

Bookmark

A man travels at a speed of 162 kmph and covers a distance of 1494 meters, find the

time taken to cover the distance. (In seconds)

- (A) 32.2
(B) 34.2
(C) **33.2 (Correct Answer)** (Chosen option)
(D) 31.2

Question No.12

Marks: 1.00

Bookmark

A and B, working together can finish a piece of work in 144 days, while B alone can do it in 360 days. How many days will A alone take to finish it?

- (A) 260
(B) **240 (Correct Answer)** (Chosen option)
(C) 250
(D) 230

Question No.13

Marks: 1.00

Bookmark

Find the HCF of two numbers, if the LCM of two number is 399 and its product is 8379.

- (A) **21 (Correct Answer)** (Chosen option)
(B) 22
(C) 23
(D) 24

Question No.14

Marks: 1.00

Bookmark

In how many ways can 3 different boxes be distributed to 6 different container, when each of the containers can hold any no. of boxes?

- (A) **216 (Correct Answer)** (Chosen option)
(B) 246
(C) 236
(D) 226

Question No.15

Marks: 1.00

Bookmark

Pipe A can fill a tank in 456 seconds and Pipe B can fill the same tank in 228 seconds. If both pipes are opened together, how many seconds will it take to fill the empty tank?

- (A) 182
(B) **152 (Correct Answer)** (Chosen option)
(C) 162
(D) 172

Question No.16

Marks: 1.00

Bookmark

The salaries of A, B and C are in the ratio of 5:6:11. If their total salary is Rs.2706, find the salary received by C. (In Rs.)

- (A) 1253
(B) **1353 (Correct Answer)** (Chosen option)
(C) 1153
(D) 1053

Question No.17

Marks: 1.00

Bookmark

The runs scored in a cricket match by 11 players is as follows:

71, 80, 185, 115, 165, 145, 65, 80, 73, 75, 80

Find the mean of this data.

- (A) 107.0909
(B) **103.0909 (Correct Answer)** (Chosen option)
(C) 105.0909
(D) 101.0909

Question No.18

Marks: 1.00

Bookmark

Find the area of a circle whose radius is 205 cm. (In cm^2)

- (A) **42025 π (Correct Answer)** (Chosen option)
(B) 42225 π
(C) 42125 π
(D) 42325 π

Question No.19

Marks: 1.00

Bookmark

Find the simple interest on Rs.7000 at 8% per annum for 5 years. (In Rs.)

- (A) 2700
(B) **2800 (Correct Answer)** (Chosen option)
(C) 2600
(D) 2500

Question No.20

Marks: 1.00

Bookmark

A clock is started at 12 noon. By 900 seconds past 6 p.m, the hour hand has turned through how many degrees?

- (A) 197.5°
(B) 167.5°
(C) 177.5°
(D) **187.5° (Correct Answer)** (Chosen option)

Question No.21

Marks: 1.00

Bookmark **Directions:**

Study the following graph carefully and answer the question that follows.

Number of units of three different variant (V1, V2 and V3) produced (units in hundreds) at four different locations (L1, L2, L3 and L4) of a factory in 2020.

If the production cost of each product is Rs.1.1L, then what is the total production cost

of V2? (In lakhs)



- (A) 95240
 (B) 95140
 (C) 95340
 (D) 95040 (Correct Answer) (Chosen option)

Question No.22

Marks: 1.00

Bookmark

Find the value of Z:
 $\sqrt{0.2116} \times Z = 4.6$

- (A) 18
 (B) 14
 (C) 16
 (D) 10 (Correct Answer) (Chosen option)

Question No.23

Marks: 1.00

Bookmark

Find a^2 , given that $b^2 = 841$, $ab = 812$ and $(a+b)^2 = 3249$.

- (A) 784 (Correct Answer) (Chosen option)
 (B) 764
 (C) 754
 (D) 774

Question No.24

Marks: 1.00

Bookmark

A basket contains 88 brown shoes and 132 black shoes. A shoe is picked up at random. Find the probability of getting a brown shoe.

- (A) 0.4 (Correct Answer) (Chosen option)
 (B) 0.5
 (C) 0.3
 (D) 0.6

Question No.25

Marks: 1.00

Bookmark

A number when divided by 52, 78 and 104, leaves the remainder 23 in each case. Find the smallest possible number.

- (A) 355
(B) 365
(C) 335 (Correct Answer) (Chosen option)
(D) 345

Analytical and Reasoning Ability - Analytical and Reasoning Ability**Question No.1**

Marks: 1.00

Bookmark

In this question, relationship between different elements is shown in the statement. This statement is followed by two conclusions:

Statements: $F > A = M < I \leq L < Y$

Conclusion:

- i) $F > I$
ii) $A < L$

Choose the appropriate one from the following options

- (A) Only conclusion i follows
(B) Only conclusion ii follows
(C) Either i or ii follows
(D) Neither i nor ii follows
(E) Both i and ii follow.
(A) A
(B) B (Correct Answer) (Chosen option)
(C) D
(D) C

Question No.2

Marks: 1.00

Bookmark

In a certain code language, if ADOPT is coded as DGRSW, then how is DATED coded in that language?

- (A) GDWHG (Correct Answer) (Chosen option)
(B) DGWGH
(C) WZGVW
(D) HIXEH

Question No.3

Marks: 1.00

Bookmark

Choose the alternative which is an odd word/number/letter pair out of the given alternatives.

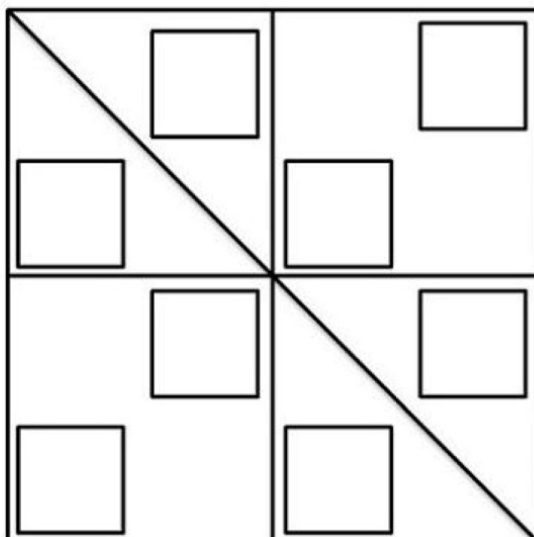
- (A) Uniform
(B) Equal
(C) Different (Correct Answer) (Chosen option)
(D) Same

Question No.4

Marks: 1.00

Bookmark

How many squares are there in the given figure?



- (A) 12
 (B) 14
 (C) 15
 (D) 13 (Correct Answer) (Chosen option)

Question No.5

Marks: 1.00

Bookmark

A boy is standing in a lawn facing North direction. If the boy turns 65 degrees in anti-clockwise direction and 155 degrees in clockwise direction, which direction will he face now?

- (A) West
 (B) South
 (C) East (Correct Answer) (Chosen option)
 (D) North

Question No.6

Marks: 1.00

Bookmark

What will be written in the place of question mark in the given series?

C3F6S19Y25?10

- (A) G
 (B) J (Correct Answer) (Chosen option)
 (C) H
 (D) I

Question No.7

Marks: 1.00

Bookmark

In the following question, few statements are given and these statements are followed by two conclusions numbered i and ii. You have to take the given statements to be true even if they seem to be at variance from commonly known facts. Read the conclusions and then decide which of the given conclusions logically follows from the given statements, disregarding commonly known facts.

Choose,

- (A) Only (i) conclusion follows
 (B) Only (ii) conclusion follows
 (C) Neither (i) nor (ii) follows
 (D) Both (i) and (ii) follow
 (E) Either (i) or (ii) follows

Statements: All cats are rats. All rats are rabbits. All rabbits are bats.

Conclusions:

- i) All cats are rabbits.
ii) All rats are bats.

- (A) A
(B) C
(C) B
(D) **D (Correct Answer)** (Chosen option)

Question No.8

Marks: 1.00

Bookmark

If + means \div , \times means +, \div means - & - means \times , then,
 $45 - 5 \times 20 + 5 - 5 \div 23 = ?$

- (A) **222 (Correct Answer)** (Chosen option)
(B) 238
(C) 202
(D) 234

Question No.9

Marks: 1.00

Bookmark

What should be written in the place of question mark in the given series?

F1, H4, ?, L16, N25

- (A) J8
(B) **J9 (Correct Answer)** (Chosen option)
(C) K11
(D) K9

Question No.10

Marks: 1.00

Bookmark

"Each question given below consists of a statement, followed by two arguments numbered 1 and 2. You have to decide which of the arguments is a 'strong' argument and which is a 'weak' argument.

Give answer:

- (A) If only argument1 is strong
(B) If only argument 2 is strong
(C) If either 1 or 2 is strong
(D) If neither 1 nor 2 is strong and
(E) If both 1 and 2 are strong.

Statement: Should there be limits on freedom of speech?

Argument:

1. No, instead of putting a broad overarching limit on that, we should be able to self-regulate.
2. No, No one enjoys being told what they can and cannot do.

- (A) C
(B) D
(C) **A (Correct Answer)**
(D) B

Question No.11

Marks: 1.00

Bookmark

Which of the following sets of signs should be used to replace * in the following?

$$20 * 15 * 2 = 60 * 2 * 5$$

- (A) $x \div + x$
- (B) $+ x - x$ (Correct Answer) (Chosen option)
- (C) $x - + \div$
- (D) $x + x x$

Question No.12

Marks: 1.00

Bookmark

Select the combination of numbers so that letters arranged accordingly will form a meaningful word.

1. I 2. M 3. S 4. U 5. C

- (A) 2, 4, 3, 1, 5 (Correct Answer) (Chosen option)
- (B) 4, 1, 2, 3, 5
- (C) 2, 3, 1, 5, 4
- (D) 4, 1, 5, 2, 3

Question No.13

Marks: 1.00

Bookmark

Choose the alternative which is an odd word/number/letter pair out of the given alternatives.

- (A) Hurt (Correct Answer) (Chosen option)
- (B) Support
- (C) Aid
- (D) Help

Case Study - 14 to 15

2.00

Directions:

The following table gives the marks obtained by five students in four different subjects in an examination.

150 is Maximum Marks in Each Subject.

Students	Subjectwise Marks obtained in each subjects			
	Maths	Chemistry	Physics	Computer Science
Ayden	62	53	61	54
Ashton	74	65	73	66
Amir	85	76	84	77
Antonio	118	109	117	110
Abraham	104	95	103	96

Question No.14

Marks: 1.00

Bookmark

What is the average mark obtained by all the five students in Physics? (rounded off to one digit after decimal)

- (A) 87.6 (Correct Answer) (Chosen option)
- (B) 88.6
- (C) 80.6
- (D) 79.6

Question No.15

Marks: 1.00

Bookmark

What is the overall percentage of Ashton?(rounded off to two digit after decimal)

- (A) 46.3 (Correct Answer) (Chosen option)
- (B) 53.6
-

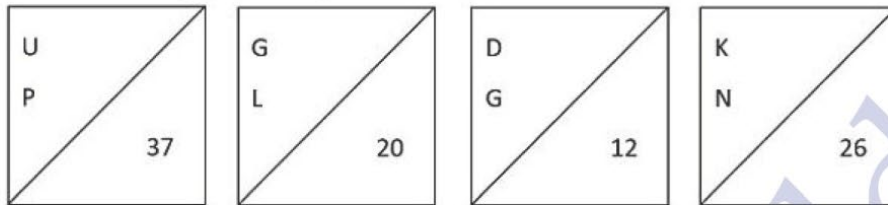
- (C) 66.3
(D) 38.3

Question No.16

Marks: 1.00

Bookmark

Find the odd image out in the given series.



(1) (2) (3) (4)

- (A) 2
(B) 4
(C) 1 (Correct Answer) (Chosen option)
(D) 3

Question No.17

Marks: 1.00

Bookmark

In a certain code language, if GROUP is coded as TILFK, then how is RATIO coded in that language?

- (A) UOZGX
(B) EVXSM
(C) VEXMS
(D) IZGRL (Correct Answer) (Chosen option)

Question No.18

Marks: 1.00

Bookmark

In this question, relationship between different elements is shown in the statement.
This statement is followed by two conclusions:

Statements: $T > H > U \leq R < S = D < A \leq Y$

Conclusion:

- i) $T > U$
ii) $A < R$

Choose the appropriate one from the following options

- (A) Only conclusion i follows
(B) Only conclusion ii follows
(C) Either i or ii follows
(D) Neither i nor ii follows
(E) Both i and ii follow.
(A) B
(B) A (Correct Answer) (Chosen option)
(C) D
(D) C

Question No.19

Marks: 1.00

Bookmark

Replace the question mark with an option that follows the same logic applied in the first pair

TK : VM :: EH : ??

- (A) GK
(B) HK
(C) HJ
(D) **GJ (Correct Answer)** (Chosen option)

Question No.20

Marks: 1.00

Bookmark

"Each question given below consists of a statement, followed by two arguments numbered 1 and 2. You have to decide which of the arguments is a 'strong' argument and which is a 'weak' argument.

Give answer:

- (A) If only argument 1 is strong
(B) If only argument 2 is strong
(C) If either 1 or 2 is strong
(D) If neither 1 nor 2 is strong and
(E) If both 1 and 2 are strong.

Statement: Should the religious slaughter of animals be banned in all countries?

Argument:

1. No, passing of laws will not help in balancing the approach of humans towards non-humans
2. Yes, If you accept that animals have rights, raising and killing animals is morally wrong.

- (A) **B (Correct Answer)**
(B) D
(C) A
(D) C

Question No.21

Marks: 1.00

Bookmark

In a test in which many students appeared, 33 passed only in Physics, 24 passed only in Maths and 77 passed in English. 7 students passed in only Physics and Maths and 37 students passed in at least two subjects. 9 students failed in all subjects.

How many students appeared for the examination?

- (A) 145
(B) **150 (Correct Answer)** (Chosen option)
(C) 141
(D) 152

Question No.22

Marks: 1.00

Bookmark

Replace the question mark with an option that follows the same logic applied in the first pair

Amiable : Friendly :: Similar : ??

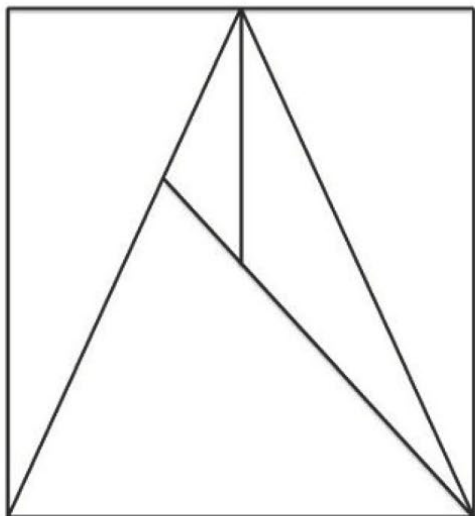
- (A) Different
(B) **Alike (Correct Answer)**
(C) Varied
(D) Distinct (Chosen option)

Question No.23

Marks: 1.00

Bookmark

How many triangles are there in the given figure?



- (A) 9
(B) 6
(C) 8
(D) 7 (Correct Answer) (Chosen option)

Question No.24

Marks: 1.00

Bookmark

Pointing to a photograph of a girl, a woman said, "She is the daughter of son of mother of my friend's sister, Priya." How is the girl related to Priya?

- (A) Sister
(B) Niece (Correct Answer) (Chosen option)
(C) Nephew
(D) Cousin

Question No.25

Marks: 1.00

Bookmark

Pointing to a boy, a lady said, "His mother is my father's mother's only daughter's only brother's only daughter." How is the boy related to the lady?

- (A) Son (Correct Answer) (Chosen option)
(B) Brother
(C) Nephew
(D) Uncle

General Awareness and Current Events - General Awareness and Current Events

Question No.1

Marks: 1.00

Bookmark

Who was the first Indian to join the Indian Civil Service?

- (A) Dadabhai Naorji
(B) Rabindranath Tagore
(C) Satyendranath Tagore (Correct Answer) (Chosen option)
(D) Anandha Charlu

Question No.2

Marks: 1.00

Bookmark

Which among the following is the first bank that introduced ATM in India?

- (A) HDFC
(B) ICICI (Chosen option)
(C) SBI
(D) **HSBC (Correct Answer)**

Question No.3

Marks: 1.00

Bookmark

The birth anniversary of Netaji Subhash Chandra Bose is celebrated as:

- (A) Pravasi Bharatiya Divas
(B) **Parakram Diwas (Correct Answer)** (Chosen option)
(C) Shaheed Diwas
(D) Vijay Diwas

Question No.4

Marks: 1.00

Bookmark

Gurdwara Guru Nanak Datan Sahib stands on the bank of which of the following rivers?

- (A) Subarnarekha
(B) Brahmani
(C) Rushikulya
(D) **Mahanadi (Correct Answer)**

Question No.5

Marks: 1.00

Bookmark

The bronze bull figurine was found in which of the following Indus valley sites?

- (A) Kalibangan
(B) **Mohenjo-daro (Correct Answer)** (Chosen option)
(C) Harappa
(D) Lothal

Question No.6

Marks: 1.00

Bookmark

Which of the following cities is known as 'Manchester of India'?

- (A) Jaipur
(B) Nagpur
(C) **Ahmedabad (Correct Answer)** (Chosen option)
(D) Hyderabad

Question No.7

Marks: 1.00

Bookmark

The city of Cuttack is situated on the banks of the which of the following rivers?

- (A) Indravati
(B) Kolab
(C) Nagavali
(D) **Mahanadi (Correct Answer)** (Chosen option)

Question No.8

Marks: 1.00

Bookmark

Who among the following succeeded Muhammad-bin-Tughlaq in Delhi Sultanate?

- (A) **Firoz Shah Tughlaq (Correct Answer)** (Chosen option)

- (B) Ghiyas ud din Balban
(C) Bahlul Lodi
(D) Ghiyasuddin Tughlaq

Question No.9

Marks: 1.00

Bookmark

The Odisha Government has embarked an ambitious 'Drink from Tap' mission, a 5T initiative under _____.

- (A) Biju Krushak Vikash Yojana
(B) **Sujal Programme (Correct Answer)** (Chosen option)
(C) Bhoochetana Scheme
(D) Jaga Mission

Question No.10

Marks: 1.00

Bookmark

Which of the following rivers originates from Chemayungdung glacier of the Kailash range?

- (A) **River Brahmaputra (Correct Answer)** (Chosen option)
(B) River Indus
(C) River Ganges
(D) River Kosi

Question No.11

Marks: 1.00

Bookmark

What is the full form of 'EVM' in the context of Elections?

- (A) **Electronic Voting Machine (Correct Answer)** (Chosen option)
(B) Electric Voting Machine
(C) Efficient Voting Machine
(D) Effective Voting Machine

Question No.12

Marks: 1.00

Bookmark

Who among the following was popularly known as Bagha Jatin?

- (A) Bhagirathi Mahapatra
(B) Jagabandhu Singh
(C) Jatindra Nath Das
(D) **Jatindranath Mukherjee (Correct Answer)** (Chosen option)

Question No.13

Marks: 1.00

Bookmark

Who among the following is the author of the book "Stuti Chintamani"?

- (A) **Bhima Bhoi (Correct Answer)** (Chosen option)
(B) Mahima Gosain
(C) Pathani Samanta
(D) Radhanatha Rao

Question No.14

Marks: 1.00

Bookmark

Which of the following Schedules of the Indian Constitution deals with the allocation of seats in the Rajya Sabha to the States and Union Territories?

- (A) **Fourth Schedule (Correct Answer)** (Chosen option)

- (B) Second Schedule
(C) Eleventh Schedule
(D) Ninth Schedule

Question No.15

Marks: 1.00

Bookmark

Which of the following is a Joint army exercise between India and China?

- (A) Corpat
(B) **Hand-in-Hand (Correct Answer)** (Chosen option)
(C) Garuda Shakti
(D) Sampriti

Question No.16

Marks: 1.00

Bookmark

India's longest rubber dam 'Gayaji dam' is recently inaugurated in which of the following states?

- (A) Odisha
(B) **Bihar (Correct Answer)** (Chosen option)
(C) Gujarat
(D) Maharashtra

Question No.17

Marks: 1.00

Bookmark

What is the full form of 'NASA', one of the space agencies in the World?

- (A) Natural and Scientific Administration
(B) National Agency for Scientific Administration
(C) **National Aeronautics and Space Administration (Correct Answer)** (Chosen option)
(D) National Agency for Scientific Association

Question No.18

Marks: 1.00

Bookmark

Which of the following is the capital of Ireland?

- (A) Athens
(B) **Dublin (Correct Answer)** (Chosen option)
(C) Georgetown
(D) Tarawa

Question No.19

Marks: 1.00

Bookmark

Pradhan Mantri Shram Yogi Maan-dhan (PM-SYM) is meant for old age protection and social security of _____.

- (A) Organised Workers (Chosen option)
(B) Skilled Workers
(C) **Unorganized Workers (Correct Answer)**
(D) White Collar Workers

Question No.20

Marks: 1.00

Bookmark

Mizoram shares its boundary with which of the following countries?

- (A) **Myanmar (Correct Answer)** (Chosen option)

- (B) China
(C) Nepal
(D) Pakistan

Question No.21

Marks: 1.00

Bookmark

Who has the power to determine the conditions of service of the Chairman and other members of the Union Public Service Commission?

- (A) Prime Minister of India
(B) Parliament of India
(C) **President of India (Correct Answer)** (Chosen option)
(D) Chief Justice of India

Question No.22

Marks: 1.00

Bookmark

Who conducts Open Market Operations (OMOs) in India?

- (A) NABARD
(B) Securities and Exchange Board of India
(C) **Reserve Bank of India (Correct Answer)** (Chosen option)
(D) National Housing Bank

Question No.23

Marks: 1.00

Bookmark

Maitree Super Thermal Power Project, recently seen in news, is a joint project between India and which country?

- (A) Bhutan
(B) **Bangladesh (Correct Answer)** (Chosen option)
(C) Pakistan
(D) Nepal

Question No.24

Marks: 1.00

Bookmark

In which of the following places, the Reserve Bank of India is headquartered?

- (A) Ahmedabad
(B) Bengaluru
(C) **Mumbai (Correct Answer)** (Chosen option)
(D) Chennai

Question No.25

Marks: 1.00

Bookmark

Rukmini Devi Arundale is a distinguished artist in which of the following dance forms?

- (A) Sattriya
(B) Kathak
(C) **Bharatanatyam (Correct Answer)**
(D) Kathakali

Computer and Internet Awareness - Computer and Internet Awareness**Question No.1**

Marks: 1.00

Bookmark

Bullets and Numbered list are available in _____ group.

- (A) **Paragraph (Correct Answer)**

- (B) Font
(C) Drawing
(D) Editing (Chosen option)

Question No.2

Marks: 1.00

Bookmark

The term shutdown on windows operating system refers to _____.

- (A) Restart the Pc
(B) Restore the Pc
(C) **Turn off the Pc (Correct Answer)** (Chosen option)
(D) Turn On the Pc

Question No.3

Marks: 1.00

Bookmark

The Excel feature that allows you to show only selected rows based on a condition is:

- (A) Merge
(B) **Filter (Correct Answer)**
(C) Flash File (Chosen option)
(D) Sort

Question No.4

Marks: 1.00

Bookmark

_____ memory loses its information when the power is off.

- (A) ROM
(B) **RAM (Correct Answer)** (Chosen option)
(C) CD-ROM
(D) EPROM

Question No.5

Marks: 1.00

Bookmark

The term HDD in computer storage stands for _____.

- (A) Heavy Disk Drive
(B) Hardware Disk Drive
(C) High Disk Drive
(D) **Hard Disk Drive (Correct Answer)** (Chosen option)

Question No.6

Marks: 1.00

Bookmark

_____ lookup operation in Excel, looks for value in the leftmost column of a table.

- (A) Filter
(B) **HLOOKUP (Correct Answer)**
(C) VLOOKUP (Chosen option)
(D) Data

Question No.7

Marks: 1.00

Bookmark

Which of the following options will help you specify the number of heading levels to be included in Table of contents?

- (A) Show row headings (Chosen option)
(B) Show pages
(C) **Show levels (Correct Answer)**

(D) Show page numbers

Question No.8

Marks: 1.00

Bookmark

In 'Green Computing' the acronym CSCI stands for _____.

- (A) Cloud Server Computing Integration
(B) **Climate Savers Computing Initiative (Correct Answer)** (Chosen option)
(C) Cloud Savers Computing Initiative
(D) Continuous Server Computing Initiative

Question No.9

Marks: 1.00

Bookmark

The block of text inserted automatically at the end of an email message is called _____.

- (A) **Email signature (Correct Answer)** (Chosen option)
(B) Email subject
(C) URL
(D) Domain name

Question No.10

Marks: 1.00

Bookmark

High level languages were introduced in which generation of computers?

- (A) First
(B) Second
(C) **Third (Correct Answer)**
(D) Fourth

Question No.11

Marks: 1.00

Bookmark

What will Ctrl+C do in Notepad?

- (A) Paste
(B) **Copy (Correct Answer)** (Chosen option)
(C) Select
(D) Cut

Question No.12

Marks: 1.00

Bookmark

_____ is the process of finding and resolving bugs during the software development process.

- (A) Simulating
(B) Flowcharting
(C) **Debugging (Correct Answer)** (Chosen option)
(D) Running

Question No.13

Marks: 1.00

Bookmark

The command-line operating system comes along with Windows is _____.

- (A) Unix
(B) Linux
(C) **MS DOS (Correct Answer)** (Chosen option)
(D) Ubuntu

Question No.14

Marks: 1.00

Bookmark

In Ms Office Word _____ is used to copy the format of the text.

- (A) **Format Painter (Correct Answer)** (Chosen option)
(B) Painter
(C) Copy
(D) Fill Color

Question No.15

Marks: 1.00

Bookmark

Which one of the following options is used to add a blank cell above the selected cell?

- (A) right click ---> Insert --> Shift Cells Right
(B) right click ---> Insert --> Entire Column
(C) right click ---> Insert --> Entire Row (Chosen option)
(D) **right click ---> Insert --> Shift Cells Down (Correct Answer)**

Question No.16

Marks: 1.00

Bookmark

In computer data processing, _____ is the stage at which raw data is cleaned up and organized for the following stage of data processing.

- (A) Data input
(B) Data hiding
(C) **Data preparation (Correct Answer)** (Chosen option)
(D) Data Storage

Question No.17

Marks: 1.00

Bookmark

_____ is the place where we design the slide by typing, formatting.

- (A) Task pane
(B) Notes Pane
(C) **Slide Pane (Correct Answer)**
(D) Slide Sorter Pane

Question No.18

Marks: 1.00

Bookmark

_____ is/ are used for advanced layout task which places symbol to indicate a tab, space or end of the paragraph.

- (A) **Paragraph marks (Correct Answer)**
(B) Text Wrap
(C) Text highlight
(D) Indent (Chosen option)

Question No.19

Marks: 1.00

Bookmark

In Excel, _____ option will help you significantly reduce the need to expand the column width to accommodate multiple words in a single cell.

- (A) WORD ART
(B) WORD TEXT
(C) **WRAP TEXT (Correct Answer)** (Chosen option)
(D) LEFT ALIGN

<p>Question No.20</p> <p>_____ is the term used to describe malware that multiplies rapidly to use all the available resources in the system.</p> <p>(A) <input type="radio"/> Rabbit (Correct Answer)</p> <p>(B) <input type="radio"/> CMOS</p> <p>(C) <input type="radio"/> Companion</p> <p>(D) <input type="radio"/> Trap</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>
<p>Question No.21</p> <p>The bottom of the window which shows the status of the document is:</p> <p>(A) <input type="radio"/> Task bar</p> <p>(B) <input type="radio"/> Status bar (Correct Answer)</p> <p>(C) <input type="radio"/> Status column</p> <p>(D) <input type="radio"/> Title column</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>
<p>Question No.22</p> <p>What is the key used to rename a file in Windows?</p> <p>(A) <input type="radio"/> F4</p> <p>(B) <input type="radio"/> F3</p> <p>(C) <input type="radio"/> F5</p> <p>(D) <input type="radio"/> F2 (Correct Answer) (Chosen option)</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>
<p>Question No.23</p> <p>The device that can act as both input and output device is:</p> <p>(A) <input type="radio"/> Touch screen (Correct Answer) (Chosen option)</p> <p>(B) <input type="radio"/> Keyboard</p> <p>(C) <input type="radio"/> Printer</p> <p>(D) <input type="radio"/> Mouse</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>
<p>Question No.24</p> <p>The file extension of a Microsoft PowerPoint presentation is _____.</p> <p>(A) <input type="radio"/> doc</p> <p>(B) <input type="radio"/> xls</p> <p>(C) <input type="radio"/> mdb</p> <p>(D) <input type="radio"/> ppt (Correct Answer) (Chosen option)</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>
<p>Question No.25</p> <p>The number system used by computers which have only 2 digits is called _____.</p> <p>(A) <input type="radio"/> Binary (Correct Answer) (Chosen option)</p> <p>(B) <input type="radio"/> Hexa decimal</p> <p>(C) <input type="radio"/> Decimal</p> <p>(D) <input type="radio"/> Octal</p>	<p>Marks: 1.00</p> <p>Bookmark <input type="checkbox"/></p>